

# Greenergy Pte Ltd

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**Data Recovery Request Form**

For official Use Only  
Work Order:  
Job ID:

**Customer Information**

Date:

Company

Contact Person

Address

Tel

Fax

Email Address

**Job details**

Media Mfr.  Model  Serial No  Size

Interface (Please circle one of the following):

SCSI      IDE      EIDE      SATA      ST-RLL      ESDI      Other

Special Partitions or Device Drivers

Compression: Yes / No

Operating System

Partition Description

(Number of partitions / size / file system type (such as FAT32, NTFS, Ext2/3 )

**Description of Failure**

Circumstances and observation of Failure (also describe if you hear any strange clicking sound etc)::

What recovery attempts have been made ?

Specify files or folders that are most needed. By default, recovered data will be delivered on CD.  
Very Important for you to fill this up as clearly as possible.

I would like to use "Standard"/"Priority Fast" Service and return/destroy\* the data media after data recovery process (\*delete where applicable)

*Note: Standard service takes about 2-7 working days and Priority Fast takes less than 5 days*

How did you come to know about this data recovery service?

**For Official Use** : Data media/Cheque deposits received by Staff of Greenergy Pte Ltd or returned to customers

Description	Qty/Amt	Remarks/Reference	Date	Name	Signature

Customer Signature \_\_\_\_\_

Data/Media	Signature	Greenergy Data Recovery
Return on _____	Signature	_____